

The Regular Meeting of the Westampton Township Board of Education was called to order by Board President, Christopher Hamilton, 7 PM in the Media Center of the Westampton Township Middle School. Mr. Hamilton announced that the meeting had been advertised in compliance with the Sunshine Law. The Pledge of Allegiance was held and a moment of silence was observed.

The following Roll Called was taken:

| Board Members Present: | Board Members Present: | Board Members Absent: |
|--------------------------|------------------------|-----------------------|
| Mrs. Suzanne Applegate | Mr. Alan Hynes | |
| Mrs. Rayna Denneler | Dr. Vanessa Nichols | |
| Mrs. Jennifer Dinardo | Mr. Malcolm Whitley | |
| Mr. Ryan Fagan | Mr. Justin Wright | |
| Mr. Christopher Hamilton | | |

| Administrators Present: |
|------------------------------|
| Dr. Anthony Petruzzelli |
| Mr. Mark Stratton |
| Mrs. Karen Greer |
| Mrs. Yashanta Holloway-Taluy |
| Mrs. Jennifer Murray |

Mr. Hamilton welcomed visitors to the meeting.

5. Mr. Whitley moved, seconded by Mr. Wright to approve the minutes of the Regular Meeting, January 6, 2020. All Ayes with Mr. Hynes abstaining.

6. Presentations: None at this time.

7. Executive Session: None at this time.

8. Public Comment on Agenda Items Only: None at this time.

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

9. District Department Reports:

| | |
|----------------------------------|--|
| Westampton Middle School Report: | Yashanta Holloway-Taluy, Principal |
| H.I.B. Report: | Anthony Petruzzelli, Superintendent |
| WIS School Report: | Yashanta Holloway-Taluy, Principal |
| Holly Hills School Report: | Jennifer Murray, Principal/Curriculum Supervisor |
| Special Services Report: | Jennifer Murray, Principal/Curriculum Supervisor |
| Superintendent's Report: | Anthony Petruzzelli, Superintendent |
| Facilities Report: | Karen Greer, Board Secretary |

10. Correspondence: None at this time.

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Jennifer Dinardo, Ryan Fagan, Justin Wright

Budget Calendar: Decisions with Admin about Budget Dec-Feb

Budget Numbers Due March 2nd

Budgets Due County office March 20th

Public Hearing May 4th

At the recommendation of the Superintendent, Mrs. Dinardo moved, seconded by Mr. Hynes to approve as a Single Consent Vote items 11. A.1. through 11. A.13. All Ayes.

Mr. Wright moved, seconded by Mr. Hynes to approve items 11. A. 1 through 11. A. 13.

Roll Call Vote: All Ayes.

11. A. 1. The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. The Budget and Finance Committee calls for a motion to approve payment of the cafeteria bills as presented.

11. A. 3. The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2019-2020 School Year.

11. A. 4. The Superintendent calls for a motion to approve a salary index adjustment for Gina Everett who has completed her Master's Degree. Mrs. Everett's new salary will be \$59,059- Step 2, MA (retroactive to February 1, 2020).

11. A. 5. The Superintendent calls for a motion to rescind the Board of Education approved employment status between Westampton Township Public Schools and employee ID# 84064599, whose name is on file in the Board of Education office, effective February 15, 2020.

11. A. 6. The Superintendent calls for a motion to approve Ryan Schaefer as the WMS baseball coach for the 2019-2020 school year. This is a group "B" stipend, \$2,265 (34.87/hr.) with a minimum of 65 hours required.

11. A. 7. The Superintendent calls for a motion to approve Erin Wirzburger as the WMS softball coach for the 2019-2020 school year, pending substitute certification and background check. This is a group "B" stipend, \$2,265 (34.87/hr.) with a minimum of 65 hours required. Mrs. Wirzburger is a parent in the district and currently serves as the Westampton PTO Treasurer.

11. A. 8. The Superintendent calls for a motion to approve the following staff members as Math and Literacy Night Instructors for a total of 3 - 5 hours for preparation and presentation at the contract rate of \$40.61/hr. Staff members will be paid through Title Funds.

| School/Hours | Instructors |
|--------------|---|
| HHS - 3 hrs | Melissa Champion Kristen Niemiec |
| HHS - 4 hrs | Dana Schultz |
| HHS - 5 hrs | Megan Jedwabny Katie Hansel Tina Eckert Christina Pancheri Heather Colling Jacy Yotsko Jessica Galvis Danielle Dotsey-Ramirez Jeannine Kressley Donna Yoerke Cathy Macmaniman Beatriz Kelsey |
| WIS - 5 hrs | Melissa Albanese Jessica Iacovitti Kathy Kish Jennifer Dennis Stacey Zubrzycki Teresa Fircak Kristen Wallace Michelle Borgesi |

11. A. 9. The Superintendent calls for a motion to approve, with regret, the retirement letter of Mercina Taggart, HHS Aide. Mrs. Taggart's date of retirement will be July 1, 2020.

11. A. 10. The Superintendent calls for a motion to approve the following staff members as Homework Club Advisors for the 2019-2020 school year.

| Club/Activity | Stipend | Teacher |
|---------------|--|--|
| Homework Club | Group C Activity- \$1,130 (\$32.87/hr.) | Cris Finn Jen Perry Carrie Cianfrone Deidre Adams Barb Carty |

11. A. 11. The Superintendent calls for a motion to approve, Erin Dennison and LisaAnne Priest, to do homebound instruction for student # 8894286455 beginning the week of January 11, 2020 through March 11, 2020 at a rate of \$40.61/hour. It is required that the student be provided 10 hours a week for each week the student is placed on homebound instruction.

11. A. 12. The Superintendent calls for a motion to approve Sherri Coleman as a Holly Hills 1:1 aide for student ID# 5543691156 from 2/18/20 through 6/19/20 at a salary of \$23,277 (prorated) Step 1, per contract.

11. A. 13. The Superintendent calls for a motion to approve Mallory Reburn as a Holly Hills classroom aide for the preschool disabled classroom from 2/18/20 through 6/19/20 at a salary of \$23,277 (prorated) Step 1, per contract.

11. B. Curriculum/Community Committee:

Members: Rayna Denneler, Christopher Hamilton, Vanessa Nichols

11. B. 1. Mr. Wright moved, seconded by Mrs. Dinardo to approve the following WMS field trips for the 2019-2020 school year. Roll Call Vote: All Ayes.

| Grade | Field Trip | Date | Maximum Cost |
|---|---|----------------|---------------------------------|
| 6 th Grade Students | Renaissance Faire- Liberty Lakes, Columbus, NJ | May 28, 2020 | \$11.00/student pd. by parents |
| Select 7 th /8 th Grade Students | Holy Cross Preparatory Academy Annual Mathematics Competition- Holy Cross High School, Delran, NJ | March 24, 2020 | \$22.00/student pd. by parents |
| 8 th Grade Band Students | RVRHS PAC Center- Opportunity to play side by side with RV's band. | March 18, 2020 | No cost |
| 6 th -8 th Grade Stem Club Students | NJ TSA Middle School State Conference, TSA Competition- The College of New Jersey | April 22, 2020 | \$29.00/ student Pd. by parents |

11. B. 2. Mr. Wright moved, seconded by Mrs. Dinardo approve the implementation of the new Substitute Teacher Incentive Program. Roll Call Vote: All Ayes, with Mr. Whitley abstaining.

11. C. Legislative/Policy Committee:

Members: Suzanne Applegate, Alan Hynes, Malcolm Whitley

12. Information Items:

12. A. Fire/Security/Bus Drills:

| School | Drill | Date | Zone/Time |
|------------------------|------------------|-----------|-----------------|
| Holly Hills Elementary | Fire Drill | 1/10/2020 | Zone 7/ 83 sec. |
| Holly Hills Elementary | Shelter in Place | 1/21/2020 | Na/ 47 sec. |
| WIS/WMS | Shelter in Place | 1/8/2020 | Na/34 sec. |
| WIS/WMS | Fire Drill | 1/24/2020 | Zone 9/ 89 sec. |

12. B. Suspensions:

January 2020

12. C. Reports:

12. C. 1. Monthly Attendance Report:

January 2020

12. C. 2. Enrollment Report:

January 2020

12. D. Miscellaneous Action Items:

At the recommendation of the Superintendent, Mrs. Applegate moved, seconded by Mr. Wright to approve as a Single Consent Vote items 12. D.1. through 12. D.3. All Ayes.

Mr. Hynes moved, seconded by Mrs. Denneler to approve items 12. D. 1 through 12. D. 3. All Ayes.

12. D. 1. The Superintendent calls for a motion to approve the Facilities Use Calendars for Holly Hills and Westampton Middle School.

12. D. 2. RESOLUTION #22-19:
THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education approve Anthony Petruzzelli, Superintendent of Schools as the Public Agency Compliance Officer (PACO). The PACO will be the point of contact for all matters concerning implementation and administration of the legal requirements of the Equal Employment Opportunity Mentoring Program.

12. D. 3. RESOLUTION #25-19:
THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education appoint Anthony Petruzzelli as the AFFIRMATIVE ACTION OFFICER for the year beginning February 10, 2020 through the next reorganization meeting (18A:17-5).

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Cafeteria Report: * December 2019

13. C. Building Inspection Reports: *

| Building | Date | Signatures |
|-------------------------------|-----------|--------------------------------------|
| Holly Hills Elementary School | 1/31/2020 | Jennifer Murray/Jason Saltos |
| Westampton Middle School | 1/31/2020 | Yashanta Holloway-Taluy/Jason Saltos |

13. D. Action Items:

At the recommendation of the Superintendent, Mr. Wright moved, seconded by Mr. Hynes to approve as Single Consent vote items 13. D.1. through 13. D.8. All Ayes.

Mr. Wright moved, seconded by Mrs. Applegate to approve items 13. D. 1 through 13. D. 8. Roll Call Vote: All Ayes

13. D. 1. Resolution #23-19
Included in the packet are the Secretary's and Treasurer's Reports which are in agreement as of December 2019.

RESOLUTION #23-19: Accepting Reports of Secretary/Cash Reconciliation:
THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it

appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District's financial obligations for the remainder of the fiscal year as of December 2019.

13. D. 2. The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of February/March 2020.

13. D. 3. The School Business Administrator and Board Secretary call for a motion to approve a renewal, on an as needed basis, with Virtua at Work Occupational & Employee Health Services commencing January 1, 2020, terminating December 31, 2020. Rates for this service as listed on Attachment A.

13. D. 4. The School Business Administrator and Board Secretary call for a motion to approve a tuition contract agreement for the 2019-2020 school year for student #8959942030 attending Burlington County Special Services School District (Receiving District) with tuition of \$41,249, prorated, commencing December 2, 2019

13. D. 5. The School Business Administrator and Board Secretary call for a motion to approve a tuition contract agreement for the 2019-2020 school year for student #5761070489 attending Burlington County Special Services School District (Receiving District) with tuition of \$41,249, prorated, commencing November 27, 2019

13. D. 6. Motion for the Westampton Township Board of Education to approve the WSFS Bank as the official depository of the Westampton Township Board of Education and to approve the following signatories for the Board of Education Accounts as attached. (Note: This is to replace Mr. Michael Blake with Mr. Mark Stratton.)

13. D. 7. Resolution #24-19: The School Business Administrator and Board Secretary call for a motion to approve transfers as attached.

13. D. 8. The School Business Administrator and Board Secretary call for a motion to approve the cancellation of stale dated checks from the Custodian Account totaling \$18,003.71 as attached. (Note: Checks are dated 06/30/2018 and prior.)

14. Unfinished Business: None at this time.

15. New Business:

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

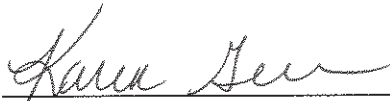
17. Board President's Report: Board President

February 10, 2020

18. At the Call of Chair, Mr. Hynes moved, seconded by Dr. Nichols to go into Executive Session at 7:22 PM for the purpose of discussing personnel, student or legal matters. All Ayes.

19. Mrs. Applegate moved, seconded by Mrs. Dinardo to return to Regular Session at 7:28 PM. All Ayes.

20. There being no other business to come before the Board, Mrs. Dinardo moved, seconded by Mr. Wright to adjourn the meeting at 7:29 PM. All Ayes.



Karen Greer
Board Secretary

TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; a

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:
(Check applicable reason)

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: 2020)

Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

February 10, 2020


_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Karen Greer, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held February 10, 2020 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.



Karen Greer
Board Secretary